

## Appendix 1

**OPERATIONS COMMITTEE**  
**Budgetary Control Report - Direct Costs to 31 July 2006**

Actuals 2005/06	Budget 2006/07	Budget to 31 July 2006	Actuals to 31 July 2006	Service	Over/(under) spend to 31 July 2006	Spend as % of Budget to 31 July	Projected Outturn 2006/07	Status	Note
397,039 (19,354)	377,420 (20,220)	133,964 (10,110)	141,737 (9,709)	<b>Democratic Representation</b> - Expenditure - Income	7,773 401	106.0% 96.0%	377,400 (20,220)	☺ ☺	
577,845	660,300	203,487	230,385	<b>Corporate Management</b> - Expenditure	26,898	113.0%	660,300	☺	1
116,272 (40,446)	157,570 0	38,431 0	40,890 (3,000)	<b>Executive Prog Office</b> - Expenditure - Income	2,459 (3,000)	106.0%	157,570 (3,000)	☺ ☺	
154,310 (425)	153,120 (600)	54,300 0	55,694 0	<b>Committee Administration</b> - Expenditure - Income	1,394 0	103.0%	153,120 (600)	☺ ☺	
153,171 (1,000)	138,250 (1,000)	39,078 0	83,959 0	<b>Public Relations</b> - Expenditure - Income	44,881 0	215.0%	138,250 (1,000)	☺ ☺	2
229,546 (22,522)	245,100 (17,500)	89,187 (5,833)	86,476 (10,638)	<b>Legal Services</b> - Expenditure - Income	(2,711) (4,805)	97.0% 182.0%	245,100 (17,500)	☺ ☺	
287,115	317,790	94,530	96,638	<b>Personnel Services</b> - Expenditure	2,108	102.0%	317,790	☺	
434,756 (17,782)	440,640 (21,130)	147,530 (7,043)	132,216 (6,228)	<b>Central Services</b> - Expenditure - Income	(15,314) 815	90.0% 88.0%	451,640 (21,130)	☹ ☺	3
55,953	52,290	15,897	16,474	<b>Office Services</b> - Expenditure	577	104.0%	52,290	☺	

Actuals 2005/06	Budget 2006/07	Budget to 31 July 2006	Actuals to 31 July 2006	Service	Over/(under) spend to 31 July 2006	Spend as % of Budget to 31 July	Projected Outturn 2006/07	Status	Note
48,754 (29,641)	51,830 (23,000)	33,950 (9,583)	31,422 (9,204)	<b>Offices - Dunmow</b>	- Expenditure - Income	93.0% 96.0%	51,830 (23,000)	☺ ☺	
262,038 (12,499)	280,130 (12,430)	160,817 (4,143)	151,261 (4,200)	<b>Offices - Saffron Walden</b>	- Expenditure - Income	94.0% 101.0%	280,130 (12,430)	☺ ☺	
95,584	106,590	22,817	20,403	<b>Internal Audit Partnership</b>	- Expenditure	89.0%	106,590	☺	
76,346	74,510	26,223	26,268	<b>Anti-Fraud</b>	- Expenditure	100.0%	74,510	☺	
147,209 0	147,460 (1,930)	49,150 (640)	44,957 0	<b>Cashier Service</b>	- Expenditure - Income	91.0% 0.0%	147,640 (1,930)	☺ ☺	
680,338 (150,000)	705,150 0	324,067 0	301,462 0	<b>Information Technology</b>	- Expenditure - Income	93.0% 0	705,150 0	☺ ☺	
771,068	762,250	411,710	550,877	<b>Financial Services</b>	- Expenditure - Income	139,167 0 134.0%	848,000	☹	4
817,773 (49,864)	805,680 (49,150)	270,580 (3,490)	271,293 (10)	<b>Revenues Administration</b>	- Expenditure - Income	713 3,480 100.0% 0.0%	805,680 (49,150)	☺ ☺	
11,107,335 (11,821,429)	11,092,080 (11,602,630)	670 0	(8,563) 0	<b>Revenues &amp; Benefits</b>	- Expenditure - Income	(9,233) 0 (1278.0%)	11,092,080 (11,602,630)	☺ ☺	5
51,179 (45,484)	5,860 0	2,420 0	2,729 0	<b>Conducting Elections</b>	- Expenditure - Income	309 0 113.0%	5,860 0	☺ ☺	
78,286 (1,217)	75,840 (1,300)	17,883 0	17,711 (5)	<b>Electoral Registration</b>	- Expenditure - Income	(172) (5) 99.0%	75,840 (1,300)	☺ ☺	

Actuals 2005/06	Budget 2006/07	Budget to 31 July 2006	Actuals to 31 July 2006	Service	Over/(under) spend to 31 July 2006	Spend as % of Budget to 31 July	Projected Outturn 2006/07	Status	Note
111,353	114,580	34,500	37,163	<b>Land Charges</b>	- Expenditure	2,663	114,580	☺	
(241,601)	(243,000)	(81,000)	(93,081)		- Income	(12,081)	(243,000)	☺	
(45,182)	(93,700)	(13,730)	(16,039)	<b>Operations</b>					
				<b>Miscellaneous</b>	- Income	(2,309)	(93,700)	☺	6
123,267	126,100	86,643	86,643	<b>Car Leasing</b>	- Expenditure	0	126,100	☺	7
(123,267)	(126,100)	0	0		- Income	0	(126,100)		
<u>16,776,537</u>	<u>16,890,540</u>	<u>2,257,834</u>	<u>2,418,095</u>	<b>Total Expenditure</b>	<u>160,261</u>	<u>107.1%</u>	<u>16,987,450</u>	☹	
<u>(12,621,713)</u>	<u>(12,213,690)</u>	<u>(135,572)</u>	<u>(152,114)</u>	<b>Total Income</b>	<u>(16,542)</u>	<u>112.2%</u>	<u>(12,216,690)</u>	☹	
<u>4,154,824</u>	<u>4,676,850</u>	<u>2,122,262</u>	<u>2,265,981</u>	<b>Committee Net Total</b>	<u>143,719</u>	<u>106.8%</u>	<u>4,770,760</u>	☹	

## Notes:

- 1 Includes spend relating to the Organisational Review (OR) team, funding to come from the Integrated Customer Management (ICM) savings
- 2 Includes Stansted Airport spend, funding to come from the District Character reserve
- 3 The budget includes £11,000 saving on telecommunication expenditure through the introduction of the GMS gateway, the introduction of GMS is no longer feasible
- 4 Expenditure to 31 July includes an overspend of £59k on insurances relating to Refuse Collection that has yet to be recharged to that service. Due to recruitment difficulties, Financial Services employed specialist accountancy staff to assist in the completion of the final accounts and the unit also incurred £17k of costs relating to maternity cover. After utilisation of the Chief Financial Officer's Reserve of £17k the net overspend at 31 July was £80k. Virement possibilities and active vacancy management will be examined during the remainder of the financial year to attempt to recover the position on the budget.
- 5 Revenues & Benefits are calculated throughout the year with entries being posted at the year end. Estimates for year end Outturn will be available for the November committee cycle.
- 6 The forecast Outturn assumes that we achieve the anticipated savings for Procurement (5k), Energy Efficiency (£35k) and Integrated Customer Management
- 7 Recharges for Finance leases are made at the year end and are thus not reflected in these figures.

<i>LT</i>	(125,789)	(100,000)	0	0	<b>Local Tax Collectio</b>
<i>NR</i>	40,942	44,000	0	0	<b>Non- Domestic</b>
	(127,810)	(135,000)	0	0	
<i>TB</i>	2,590,971	2,650,790	0	0	<b>Council Tax</b>
	(2,777,013)	(2,761,930)	0	0	
<i>BA</i>	(440)	0	0	0	<b>Benefit Administr</b>
	(166,353)	(247,460)	0	0	
<i>HB</i>	8,475,862	8,397,290	670	(8,563)	<b>Housing Benefits</b>
	(8,624,464)	(8,358,240)	0	0	
Net	(714,094)	(510,550)	670	(8,563)	
	<b>11,107,335</b>	<b>11,092,080</b>	<b>670</b>	<b>(8,563)</b>	
	<b>(11,821,429)</b>	<b>(11,602,630)</b>	<b>0</b>	<b>0</b>	

- Income	0		(100,000)	☺
- Expenditure	0		44,000	☺
- Income	0		(135,000)	☺
- Expenditure	0		2,650,790	☺
- Income	0		(2,761,930)	☺
- Expenditure				
- Income	0		(247,460)	☺
- Expenditure	(9,233)	(1278.0%)	8,397,290	☺
- Income	0		(8,358,240)	☺
	(9,233)	(13)	(510,550)	
<b>- Expenditure</b>	<b>(9,233)</b>		<b>11,092,080</b>	
<b>- Income</b>	<b>0</b>		<b>(11,602,630)</b>	